



# MUSICAL EXPRESSIONS

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Dear Parents:

We are approaching the end of the semester and it is time for us to begin scheduling lessons for the summer. Our summer session will begin Monday, June 15<sup>th</sup> and end on Saturday, September 5<sup>th</sup>. \*\*\*Students at our church studio: NBUMC bible camp will take place either the week of June 12<sup>th</sup> or June 19<sup>th</sup>. This week only, we will not be able to have lessons at the church after 5:30 pm. Teachers will make arrangements directly with you.

To help teachers plan their schedules and summer finances, we ask that you follow these steps:

**Step 1. Please fill out the attached form and return it by June 8<sup>th</sup>.** This is to gain general idea of when the majority of students will be taking lessons. We know some of you may not know your specific schedules at this point, but we just need a general idea.

We also know that your summer schedules are very hectic with vacations and camps, but we encourage you to take some lessons and keep practicing. It makes a big difference when you resume your weekly lessons in the fall.

**Step 2.** Once we receive this form, teachers will compare dates of all their students and work out their schedules with you. Please note that teachers who teach more than two days a week may need to schedule you weekly to avoid big gaps in the schedule.

Most of our teachers are in town during the summer; however, if your teacher is away and you would like to take lessons, we can arrange a substitute teacher for you.

**Cancellation Policy:** We will maintain our “student friendly” cancellation policies during the summer (48 hours advance notice). However, please be considerate in canceling lessons since teachers do have to adjust their finances during the summer.

The fall semester will begin the Tuesday after Labor Day, September 8<sup>th</sup>. The registration information for the fall will be mailed at the beginning of August.

If you have any questions, please do not hesitate to contact me at (301) 530-7757 or [Jutaka@verizon.net](mailto:Jutaka@verizon.net).

Sincerely,

Junko Takahashi